

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**BYLAW No. R-030
FUNCTIONS**

DEVELOPMENT OF BOARD POLICY

Adoption and revision of board policy shall be by majority vote of the members of the board. In normal practice, a new board policy or policy amendment shall be introduced to the board in one board meeting for a first reading. At that time the policy shall be reviewed and amendments to the recommended policy or policy change shall be considered. The policy will then be presented at a subsequent board meeting for a second reading. At that time formal action may be taken to adopt or revise the policy.

In case of emergency, a board policy may be adopted or revised at a single meeting of the Board of School Trustees.

Administrative regulations shall be developed by the administrative staff under the direction of the superintendent. All regulations shall be presented to the Board of School Trustees for review. The board may recommend amendments or exercise veto power in regard to administrative regulations. No formal action for approval is required.

The development of policy and regulations is an ongoing process and appropriate policies and regulations shall be reviewed at intervals by the board and by administrative staff. It is the responsibility of all members of the board and all school district employees to uphold the observance of board policy and the rules and regulations related to that policy.

Policy and regulation manuals are merely compendia of policy and regulations as extracted from official records and compiled into convenient form for school district personnel, patrons and others. The omission from such manuals of duly adopted policy and/or regulation does not invalidate that policy or regulation.

Adopted: April 15, 1981
Revised: November 12, 2002